

State of Nevada  
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300  
Carson City, NV 89701



FILE COPY

Brian Sandoval  
Governor

Julia Teska  
Director

Greg Smith  
Administrator

Purchasing Use Only:

Approval#: 160803

## SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	<b>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</b>		
	<b>State Agency:</b> Department of Education		
	Contact Name and Title	Phone Number	Email Address
	TeQuia Barrett	775-687-9218	tbarrett@doe.nv.gov
	Education Programs Professional		

1b	<b>Vendor Information:</b>	
	Identify Vendor:	Nevada Afterschool Network
	Contact Name:	Cynthia Freeman
	Address:	PO Box 50039 Sparks, NV 89435
	Telephone Number:	775-240-7714
	Email Address:	cynthia@nvafterschool.org

1c	<b>Type of Waiver Requested – Check the appropriate type:</b>	
	Sole or Single Source:	XX
	Professional Service Exemption:	

1d	<b>Contract Information:</b>			
	Is this a new Contract?	Yes	XX	No
	Amendment:	#		
	CETS:	#		

1e	<b>Term:</b>			
	One (1) Time Purchase:			
	Contract:	Start Date:	8/1/16	End Date:

1f	<b>Funding:</b>	
	State Appropriated:	
	Federal Funds:	XX
	Grant Funds:	
	Other (Explain):	

1g	<b>Total Estimated Value of this Service Contract, Amendment or Purchase:</b>	
	\$ 49,000.00	

2	<b>Provide a description of work/services to be performed or commodity/good to be purchased:</b>
	The Nevada Afterschool Network (NAN) will provide technical assistance, professional development opportunities and resources, network meetings and access to national trainings and quality standards for NDE's 21 <sup>st</sup> CCLC programs. In partnership with the Department of Education, the network will work to expand learning opportunities through afterschool and summer programs throughout the state.

3	<b>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</b>
	The Nevada Afterschool Network is the sole state network, formed through the Mott Foundation, to provide resources and opportunities for afterschool/out of school time programs in Nevada. The National Network of Statewide Afterschool Networks is focused on the core components of afterschool and summer learning opportunities—engaged learning, school-community partnerships and family involvement. Over the past 12 years in partnership with the USDE, the Charles Stewart Mott Foundation has made investments in coalitions of diverse stakeholders and organizations coming together to build good policies and practices to sustain and expand quality afterschool and summer learning opportunities. Now reaching 50 states, the statewide afterschool networks cultivate partnerships and initiatives that develop and support quality afterschool and summer learning opportunities for young people. The goal is to engage schools, community-based organization and other entities in providing youth with access to high-quality afterschool programs.

4	<b>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</b>
	Now reaching 50 states, the statewide afterschool networks cultivate partnerships and initiatives that develop and support quality afterschool and summer learning opportunities for young people. There is only one network established per state.

5	<b>Were alternative services or commodities evaluated? Check One.</b>	Yes:		No:	<b>XX</b>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>				
	b. <i>If not, why were alternatives not evaluated?</i>				
	Nationally there is only one state afterschool network established within each state. There are no other entities that can provide the services under the Mott framework and in partnership with afterschool programs.				

6	<b>Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers must accompany this request.</b>		Yes:	X	No:	
	a. <i>If yes, starting with the most recent contract and working backward, for the <b>entire</b> relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>					
	Term Start and End Dates	Value	Short Description		Type of Procurement (RFP, RFQ, Waiver)	

	10/1/14	9/30/15	\$ 20,000	NAN Assistance	Waiver
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7	<b>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</b>
	Federal program requirements include providing of technical assistance and professional development opportunities for sub-grantees. This partnership will increase the state's ability to provide these opportunities, increase access to additional statewide partnerships and potential funding sources for afterschool programs in efforts to improve program sustainability. The building of sustainable programs is also a federal requirement of the 21 <sup>st</sup> Century Community Learning Centers program.

8	<b>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</b>
	Research was conducted on state networks and Mott's network partnerships. The associated cost is aligned with the needs of Nevada's afterschool programs and the estimated national cost of providing programs.

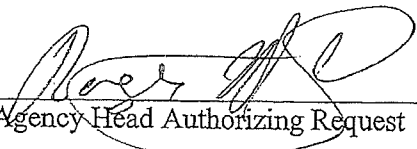
9	<b>Will this purchase obligate the State to this vendor for future purchases? Check One.</b>	Yes:	XX	No:	
	a. <i>If yes, please provide details regarding future obligations or needs.</i>				
	The partnership is ongoing with contractual renewals to provide technical assistance, annual trainings and resources for afterschool programs, throughout the state as needed.				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

  
Agency Representative Initiating Request

TeQuia Barrett  
Print Name of Agency Representative Initiating Request

7/8/16  
Date

  
Signature of Agency Head Authorizing Request

Steve Canavero  
Print Name of Agency Head Authorizing Request

7/8/16  
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

\_\_\_\_\_  
Name of agency or entity who provided information or review:

\_\_\_\_\_  
Representative Providing Review

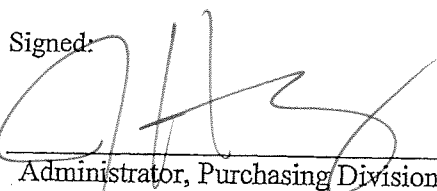
\_\_\_\_\_  
Print Name of Representative Providing Review

\_\_\_\_\_  
Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

  
Administrator, Purchasing Division or Designee

8-15-2016  
Date